

Application for thesis pre-defense and Review for eligibility

Log in to Zhejiang University's Graduate Education Information Management System and access the culturing module
Self-check to confirm if all phases of the culturing process have been completed



Apply for pre-defense
Download and complete the 'Zhejiang University Graduate Thesis Pre-defense Application Form.'



After obtaining approval from the supervisor, students should submit the 'Zhejiang University Graduate Thesis Pre-defense Application Form' along with the thesis and supporting documents showing innovative achievements to the secretary of the Graduate Education Committee in their respective academic disciplines

The secretary will arrange for a pre-defense session with experts. For doctoral candidates, it is required to invite five experts with senior professional titles or doctoral supervisors for the pre-defense

The contact information for the Secretary of the Graduate Education Committee in the Pharmaceutical Sciences discipline

Academic Discipline	Name	Office	Email Address
Medicinal chemistry	Chen Wenteng	517	wentengchen@zju.edu.cn
Pharmaceutics	Li Fangyuan	403	lfy@zju.edu.cn
Pharmaceutical analysis	Cai Sheng	205	caisheng@zju.edu.cn
Microbial and Biochemical Pharmacy	Wu jingcheng	219	11819049@zju.edu.cn
Pharmacology	Cao Ji	107	caiji88@zju.edu.cn
Science and Engineering of Traditional Chinese Medicine	Lu Xiaoyan	307	luxy@zju.edu.cn

5. 指导教师(组) 审核意见

指导教师(签名): _____ 年 月 日

6. 评审专家组情况(首位填写组长)

姓名	职称	是否博导	所在学科(专业)	签名栏

7. 评审意见: 已审核

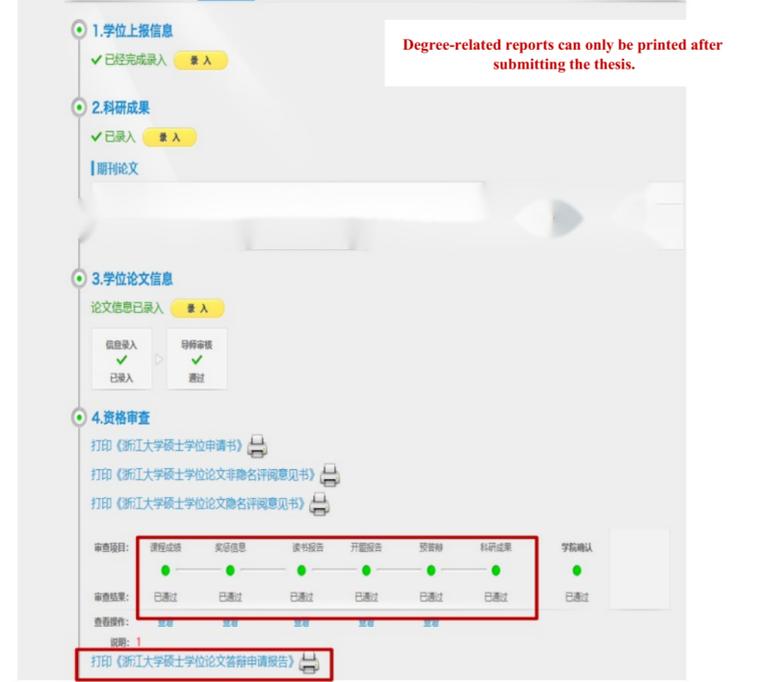
The director of the Graduate Training Committee of the discipline direction signed the opinion

The sections within the red border indicate the areas in the 'Zhejiang University Graduate Thesis Pre-defense Application Form' that require signatures.

Formal Degree Application



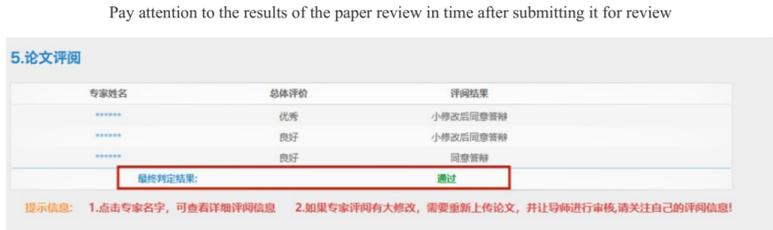
Please fill in the information carefully, as it will become part of the degree archival record.



Degree-related reports can only be printed after submitting the thesis.

Self-check in the system includes the following steps:

- 1.Ensure that all aspects, such as academic reports, transcripts, and research achievements, have been reviewed by the Teaching Affairs Office. It is recommended to enter the information into the system early, as the Teaching Affairs Office will start the review process upon receiving the pre-defense application. All steps should show a 'bright green light.' If any step is not reviewed or requires special approval, please contact the Teaching Affairs Graduate Affairs Office promptly.
- 2.Upload the thesis for review (it must be anonymous version, Listing published articles and other details should not include personal names or the names of supervisors). Please have the supervisor review and approve the draft. After approval, inform the Teaching Affairs Graduate Affairs Office to arrange for the review. 'School confirmation' indicates the completion of the platform review, and no further modifications are allowed.
- 3.The research direction must be filled in using Chinese, with a maximum of 12 characters. If there are two research directions, separate them with a ','; A maximum of 2 research directions is allowed, and the total number of characters should not exceed 24 Chinese characters.



If blind review is passed and the final determination is 'pass,' then proceeds to the defense phase.

- Submit the following documents to the Teaching Affairs Graduate Affairs Office:
- 1.'Zhejiang University Thesis Defense Application Report' (needs to be filled out with defense experts, recorder, and supervisor's signature).
 - 2.Zhejiang University Graduate Academic Report Record Form (Ph.D.: 6 reports, Direct Ph.D. or Transfer Ph.D.: 10 reports, with supervisor's signature).
 - 3.Copy of the student's academic transcript (bearing the School of Pharmacy's official stamp).
 - 4.Copy of the signature page of academic achievements (publication) or proof of acceptance (or acceptance email) and the proofread draft of the thesis (accepted).

After approval from the Graduate Affairs Office, go to the Office of School 239 to have the defense appointment letter and defense ballot stamped with the official school seal.

Enter defense time, venue, committee members, and other information into the Graduate Education Information Management System.

Print the 'Application for Thesis Defense Record' and the ballot with the school seal, then submit them together to the defense secretary.

After passing the defense, enter the defense results in the system in time, pay attention to the degree review, revise the thesis according to the opinions of the defense experts, upload the final draft of the thesis, and ask the supervisor to review and approve it.

